

Title I Policy - Parent and Family Engagement  
National School District  
2021-22

1. The local governing board shall adopt and implement a policy on parent and family engagement (California Education Code [EC] sections [§§] 11500-11504, 51101[b]; 20 United States Code [U.S.C.] § 6318[a][2]).
- 1.1 National School District (NSD) has developed a written Title I parent and family engagement policy with input from parents and family members of participating children (20 U.S.C. § 6318[a][2]).

Input is gathered through parent/guardian surveys, the Local Control Accountability Plan (LCAP) Community Forums, and reviewed with the District and Parent Advisory Committee, District English Learner Advisory Committee, and Title 1 School Site Councils.

The LEA distributes the policy to parents and family members of children served under Title I, Part A.

The policy is distributed to families through School Messenger, PeachJar, site newsletters, as well as the annual notification parent handbook and posted on the district's website.

To involve parents and family members in the Title I program National School District has established the following practices:

- a) The district shall incorporate the parent and family engagement policy into the district's plan (20 U.S.C. § 6318[a][2]).

NSD includes a goal about improving family engagement in the Local Control and Accountability Plan (LCAP). This goal includes actions and services, and expenditures addressing family engagement, including meaningful participation and opportunities to provide input on decisions. Actions and strategies are also included in the LCAP Federal Addendum as well as in the Learning Continuity and Attendance Plan.

- b) NSD involves parents and family members in the joint development of the local educational agency planning efforts and in the process of school review and improvement (20 U.S.C. § 6318[a][2][A]).

NSD annually schedules community forums and conducts parent surveys to gather feedback about what is working and areas that may need improvement regarding the LCAP, the LCAP Federal Addendum, the new Learning Continuity and Attendance Plan, as well as school and district goals and actions. Stakeholder feedback is also gathered at school meetings as well as district and school advisory committee meetings. The information gathered is used to revise the district's LCAP, the LCAP Federal Addendum, the Learning Continuity and Attendance Plan and the sites' School Plan for Student Achievement (SPSA).

- c) NSD provides coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance (20 U.S.C. § 6318[a][2][B]).

District staff work collaboratively with site administrators to plan and implement parent and family engagement activities. Site principals collaborate together to plan and coordinate activities and best practices. Activities include Coffee with the Principal, Literacy/Math nights, parent information nights, workshops and family events. Activities for each site are described in the school's parent and family engagement policy, school-parent compact, and are included in the School Plan for Student Achievement.

The District Resource Teacher for Parent Engagement works collaboratively with site administrators to plan and implement parent and family engagement activities in both English and Spanish. The District Resource Teacher plans and coordinates activities for all NSD families. Activities include Parent Presentations on a variety of topics throughout the school year, Family Leadership Institute - Parent Academy, NSD Annual Parent Summit, NSD Annual 5K and Resource Fair, and coordinates a variety of parent presentations/workshops and events with outside community partners. The District Resource Teacher also provides a monthly Family Empowerment Newsletter for all NSD families with recommendations/tips to implement at home to improve student academic achievement and school performance. Since the school closures, the District Resource teacher created and updates the Family Empowerment websites for our families in English and Spanish. The websites include academic resources, parent classes/workshops, information regarding family wellness, and additional community resources.

- d) NSD coordinates and integrates Title I, Part A parent and family engagement strategies including State Preschool, English Learners and Special Education to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs (20 U.S.C. § 6318[a][2][C]).
- e) NSD conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying the following (20 U.S.C. § 6318[a][2][D]):
  - i. Barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) (20 U.S.C. § 6318[a][2][D][i]).

NSD annually gathers input and feedback from stakeholders through the LCAP community forums, LCAP parent surveys, Learning Continuity and Attendance Plan Community Forum, as well as site and district advisory committees to evaluate the effectiveness of the parent and family engagement policy. Barriers are identified through this process and actions put into place to address the needs of families and ensuring information is provided in a language and format easily understood by

families.

- ii. The needs of parents and family members so that they may assist with the learning of their children, including engaging with school personnel and teachers (20 U.S.C. § 6318[a][2][D][ii]).

Meetings, workshops, presentations, and information are provided to families to support them with strategies to engage with the school. Meetings, presentations, workshops, and information are provided in a language and format easily understood by families. Some strategies presented through these include, how to support their child specifically with reading and math, how to communicate efficiently at home, how to communicate/contact their child's teacher, school principal, school office staff, and assistance with completing school forms in a language and format easily understood by families.

- iii. Strategies to support successful school and family interactions (20 U.S.C. § 6318[a][2][D][iii]).

Each school develops a site parent and family engagement policy and school- parent compact designed to meet the needs of their families. Schools host Back to School Nights, family information nights, such as Math or Literacy Nights, STEAM/Science Fairs, informal meetings with the principal, PTA events including school staff such as book fairs, dances, festivals, fundraisers and many other opportunities for families to engage with the staff. The compact describes how families and school staff share the responsibility for improving student achievement and how the school and families will collaborate to assist students achieve the state academic standards.

- f) NSD uses the findings of such evaluation in subparagraph (e) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policy (20 U.S.C. § 6318[a][2][E]).

The results of the evaluation from the sites are used to design evidenced-based strategies to improve family engagement, and revise the parent and family engagement policy, as needed.

- g) NSD involves parents in activities of schools served under Title I, Part A to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy (20 U.S.C. § 6318[a][2][F]).

Each school designates parent/family members to serve on the District and Parent Advisory Committee (DPAC). The DPAC reviews a variety of data sources and provides input and feedback using this information to develop, revise and review the parent and family engagement policy.

## **Title I (and Non-Title I) Schools**

All NSD schools are Title 1 schoolwide schools. A schoolwide program is comprehensive and designed to support and upgrade the entire educational program in a Title I school in order to improve the achievement of the lowest achieving students.

1.2 The district policy on parent and family engagement for all schools in the district shall be consistent with the goals and purposes listed below (*EC* §§ 11502, 11504, 11506).

- a) Engage parents positively in their children's education by helping parents to develop skills to use at home that support their children's academic efforts at school and their children's development as responsible future members of our society (*EC* § 11502[a]).

All schools develop site parent and family engagement plans to address the needs of parents at their school. Each school offers parent and family engagement activities to assist families with supporting learning at home.

Information and resources are shared with families at parent information nights, Literacy and Math nights, parent-teacher conferences, parent workshops, as well as on the school website and materials sent home.

- b) Inform parents and family members that they can directly affect the success of their children's learning, by providing parents with techniques and strategies that they may utilize to improve their children's academic success and to assist their children in learning at home (*EC* § 11502[b]).

Information and resources are provided to parents on strategies to assist their children's learning at home through parent meetings and family nights. Parent and family education are communicated through social media as well as posted on our district website.

- c) Build consistent and effective communication between the home and the school so that parents may know when and how to assist their children in support of classroom learning activities (*EC* § 11502[c]).

Each school communicates to families on a regular basis to share information and resources on ways to support their students' education. Information about the effectiveness of communication at each site is contained in the annual LCAP survey and used to improve services annually.

- d) Train teachers and administrators to communicate effectively with parents (*EC* § 11502[d]).

District leadership provides resources and information to teachers and administrators for effectively communicating with families.

- e) Integrate parent involvement programs into the school's master plan for academic accountability (*EC* § 11502[e]).

Each site annually develops a School Plan for Student Achievement which include goals, actions, strategies and expenditures for family engagement in addition to goals to improve academic achievement and the learning environment.

#### Allocation of Title I, Part A Funds

1.3 Districts receiving more than \$500,000 in Title I, Part A funds reserves at least one percent of its allocation to carry out parent and family engagement activities (20 U.S.C. § 6318[a][3][A]).

- The district reserves at least one percent of the Title I, Part A allocation to support district-wide family engagement activities. Family engagement activities are included in the district's LCAP and the LCAP Federal Addendum.

Parents and family members of children receiving Title I, Part A services shall be involved in the decisions regarding how funds reserved are allotted for parental involvement activities. (20 U.S.C. Section 6318[a][3][B])

- Each school has a School Site Council and also designates a parent to serve on the District Parent Advisory Committee (DPAC). The committees review input gathered from stakeholders about family engagement activities. This information is used to annually update the LCAP, including actions and services for family engagement.

Not less than 90 percent of the funds reserved are distributed to schools served with priority given to high-need schools (20 U.S.C. § 6318[a][3][C]).

- The district distributes 95 percent of the Title I, Part A funds to schools based on a funding formula. Schools are ranked based on poverty level percentage.

1.4 Funds reserved by the District are used to carry out activities and strategies consistent with the District's parent and family engagement policy, including not less than one of the following (20 U.S.C. § 6318[a][3][D]):

- a) Supporting schools and nonprofit organizations in providing professional development for District and school personnel regarding parent and family engagement strategies (20 U.S.C. § 6318[a][3][D][i]).

NSD provides professional development for district and school personnel regarding parent and family engagement strategies such as training our District Resource Teacher through the Family Leadership Institute to provide parent and family engagement strategies to NSD families as well as participation in the county Parent/Family Liaison Network Meetings.

- b) Supporting programs that reach parents and family members at home, in the community and at school (20 U.S.C. § 6318[a][3][D][ii]).

District Resource Teacher coordinates NSD presentations (academically and

non-academically) with different community partners/programs that reach our NSD families at home, in the community, and at school such as the Family Leadership Institute, Parent Summit, and Family Health Fair and Community Resource Fair.

- c) Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members (20 U.S.C. § 6318[a][3][D][iii]).

At NSD, we disseminate information of all Parent & Family Engagement opportunities through multiple platforms such as our annual notification parent handbook, PeachJar, and SchoolMessenger.

- d) Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement (20 U.S.C. § 6318[a][3][D][iv]).

NSD employs a District Resource Teacher focused on partnerships with community organizations, such as Olivewood Gardens, A Reason to Survive: ARTS Center, and UCSD Extensions, to ensure ongoing collaboration throughout the year with school principals to coordinate/plan events/presentations from community organizations that support parent engagement

- e) Engaging in any other activities and strategies that the District determines are appropriate and consistent with the parent and family engagement policy (20 U.S.C. § 6318[a][3][D][v]).

NSD uses activities such as the following as appropriate and consistent with the parent and family engagement policy

- LCAP Town Halls and Parent Surveys
- District Leadership Committees: DPAC, DELAC, PTA Officers Roundtable
- School Site Parent Leadership Committees: School Site Council, ELAC, PTA Meetings

**Signature page**

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**Name and Title of Authorized Official**

**Signature of Authorized Official**



**1/19/22**

**Date**

California Department of Education

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